

**BOARD MEETING**  
**LOUISIANA BOARD OF VETERINARY MEDICINE**  
**OCTOBER 15, 1998**

I. CALL TO ORDER

The meeting was called to order at about 9:05 a.m. by the President, Dr. Anne Guedry.

II. ROLL CALL

Those present were:

Dr. Anne Guedry	President
Dr. Dick Walther	Vice-President
Dr. Adrienne Aycock	Secretary-Treasurer
Dr. George Gowan	Member
Dr. Robert Lofton	Member
Mr. Charles Mann	Executive Director
Mr. Michael A. Tomino Jr.	General Counsel to the Board
Dr. Michael Strain	La. Veterinary Medical Association
Mr. Chris Le Grange	La. Veterinary Medical Association
Mr. Roicy Duhon	La. Animal Control Association

[NOTE: Dr. Aycock was not present for the roll call but arrived shortly thereafter. Dr. Strain and Mr. Le Grange departed in the early afternoon. Mr. Duhon was present for consideration of the emergency rule relating to ketamine.]

Due to the need to discuss litigation with the Board's special counsel, E. Wade Shows, via conference call the Board took up matters relating to the Smythe case, the LaGraize case, and the Milazo case (see item VIII.G. below), upon motion by Dr. Walther and second by Dr. Gowan, and passed unanimously by voice vote. Dr. Gowan and Dr. Lofton excused themselves from the meeting while the remaining Board members discussed the Smythe and Milazo matters. Dr. Gowan, a member of the original tribunal, participated in discussions relating to Dr. LaGraize after the conference call with Mr. Shows. Dr. Gowan and Dr. Lofton did not participate in the conference call with Mr. Shows. Dr. Walther moved to exit executive session on litigation matters, seconded by Dr. Aycock, and passed unanimously by voice vote (Dr. Gowan and Dr. Lofton not participating in the vote). Any substantive decisions on the cases discussed are recorded below under the appropriate agenda item.

After dealing with litigation matters, the Board took up matters relating to ketamine (see item V.B4.g below) in order to accommodate the presence of Mr. Duhon.

Dr. Guedry invited the representatives from the LVMA to make any comments since they needed to depart for another meeting. Dr. Strain and Mr. Le Grange reported that the LVMA will be working on a legislative solution to the pharmacy law which requires a veterinarian to personally dispense prescription drugs.

The meeting then proceeded according to the agenda.

III. APPROVAL OF MINUTES - August 19, 1998

Dr. Gowan moved to approve the minutes for the August 19, 1998, meeting, seconded by Dr. Lofton, and passed unanimously by voice vote.

IV. FINANCIAL AND CONTRACT MATTERS

**A. Audit Report - Fiscal Year 1997-98**

The Board reviewed the 1997-98 Audit Report prepared by McRight and Associates. Mr. Mann stated that the report substantially mirrors that of the June 1998 financial statement prepared by Greg Brown, CPA. The report confirmed that the Board had an operating deficit of \$30,824 during 1997-98, mainly due to high legal costs. The Board accepted the report unanimously.

**B. Financial Reports - July 1998 and August 1998**

The Board reviewed the financial statements for July 1998 and August 1998. Mr. Mann reported that legal costs are already running at a rate higher than budgeted. He also noted that the postage deficit is mainly due to the cost of mailing renewal documents, including the Practice Act. This postage deficit should naturally decline as the year proceeds. He also noted that a revised 1998-99 budget will be presented at the next meeting when the 1999-2000 budget is presented. Dr. Aycock moved to accept the financial statements as presented, seconded by Dr. Lofton, and passed unanimously by voice vote.

**C. Legal Services Contract - Michael A. Tomino**

Dr. Lofton moved to approve a legal services contract with Michael A. Tomino, Jr., for the term 2/26/1999-6/30/2001 with a contract maximum of \$60,000 and with terms in accordance with the request for proposals and Mr. Tomino's proposal, seconded by Dr. Gowan, and passed unanimously by voice vote.

**D. Other Revenue Resources Research**

The Board reviewed Mr. Mann's 9/4/98 memo concerning his conversation with Whit Kling of the Division of Administration about other revenue sources. A discussion about legal costs ensued, including whether the Office of the Attorney General could represent the Board in future disciplinary cases should the Board spend all of its reserves. Mr. Mann was directed to write the Attorney General concerning this matter.

**V. POLICY, PROCEDURE AND RULES**

**A. Policy and Procedure**

1. Drug Testing Policy: The Board reviewed Executive Order MJF 98-38 which requires each state agency to develop a drug testing policy for employees, a term that includes Board members. Dr. Lofton moved to authorize the executive director, in conjunction with the Board President and General Counsel, to develop a drug testing policy in conformance with the executive order and to submit it to the Division of Administration pending final Board review and action at the next regular meeting, seconded by Dr. Aycock, and passed unanimously by voice vote.

Mr. Mann stated that there is also an executive order requiring each state agency to submit a customer service plan to the Division of Administration. He will be providing more information on that subject at a later date.

2. Continuing Education Documentation: The Board reviewed a draft memo and "Record of Participation" concerning compliance with continuing education requirements, specifically documentation of subjects attended. Mr. Mann stated that it was his intent to send the information contained in the memo and form to all licensed veterinarians. Dr. Lofton moved to approve the memo and form, seconded by Dr. Walther, and passed unanimously by voice vote. The motion also directed the executive director to inform the Louisiana Veterinary Medical Association of this action and the need for a record of participation, and to request the LVMA's cooperation in implementing this requirement.

**B. Rule Making**

1. Rule Making Process - Information Dissemination: The Board reviewed a procedure for developing rules, which was written particularly to address issues related to disseminating information about proposed rules in a timely fashion. Dr. Lofton moved to dismiss further consideration of the draft procedure since the

Board already follows the law in promulgating its rules, seconded by Dr. Gowan, and passed unanimously by voice vote.

2. General Update: The Board reviewed the status of proposed rule changes.

3. Adoption of Rules

a. Rule 106 - Investigative Subpoenas: Dr. Aycock moved to defer final adoption of the proposed rule pending further review by the General Counsel, seconded by Dr. Lofton, and passed unanimously by voice vote.

b. Mobile Clinic Rules - Rules 700 and 711: The Board reviewed some comments received concerning the proposed rules and made one editorial change to section 711(c)(1)--after "surgery" changed "or" to "and." Dr. Lofton moved to formally adopt, with an effective date of November 20, 1998, the amendment to sections 700 and 711 previously authorized for promulgation and published in a Notice of Intent in the July 20, 1998, *Louisiana Register*, seconded by Dr. Aycock, and passed unanimously by voice vote.

4. Consideration of New Rules

a. Expired Drugs - Rule 705: The Board reviewed a proposed rule concerning expired drugs. Dr. Aycock moved to defer action on the proposed rule pending further review by the General Counsel, seconded by Dr. Walther, and passed unanimously by voice vote.

b. Rule 1053 - Corporate/Assumed Names: Dr. Aycock moved to defer action on the proposed rule pending further review by the General Counsel, seconded by Dr. Walther, and passed unanimously by voice vote.

c. Records and Sale of Practice - Rule 701: The Board reviewed a legal opinion prepared by Michael A. Tomino, Jr., concerning notice and ownership of records and draft rules relating to ownership and notice of records. Dr. Aycock moved to defer action on the matter pending further review by the Board, seconded by Dr. Lofton, and passed unanimously by voice vote.

d. Declaratory Orders: Dr. Aycock moved to defer consideration of a rule relating to declaratory orders pending presentation of a final version of such a rule by the General Counsel, seconded by Dr. Lofton, and passed unanimously by voice vote.

e. Grounds for Rehearing: Dr. Aycock moved to defer consideration of a rule relating to grounds for rehearing pending further review of this issue and a more general review of rules relating to the disciplinary process by the General Counsel, seconded by Dr. Lofton, and passed unanimously by voice vote. Mr. Tomino stated

that he should be prepared to make a presentation about these matters at the next regular Board meeting.

f. Review of Rule 705(A)(3): Dr. Aycock moved to authorize the General Counsel to revise the rule to reflect that drugs used in the course of veterinary practice are not to be delivered or administered for use by a human, seconded by Dr. Lofton, and passed unanimously by voice vote.

g. Rule 704 - Ketamine: [Note: This matter was discussed after litigation was discussed as described in note above.]

The Board reviewed correspondence and other background information concerning animal control agencies' use of and request for access to ketamine. Mr. Duhon, President of the Louisiana Animal Control Association, presented his organization's concerns on the matter both orally and in writing (see **attached** "Ketamine in Animal Control"). Dr. Lofton expressed concern over security of the ketamine and observed that the need for ketamine seemed to be very limited. He also was very concerned that the responsibility for the ketamine falls upon the veterinarian. Dr. Aycock moved to adopt the draft emergency rule, effective October 16, 1998, amending rule 704 to allow animal control agencies to have access to ketamine without a licensed veterinarian present for each use under certain conditions, and to authorize the executive director to begin the promulgation process for a regular rule on this matter, seconded by Dr. Walther. By a vote of 3-1 (Dr. Lofton voted against the motion; Dr. Guedry did not vote), the motion passed.

### **C. Legislation Consideration**

1. CAETs and Animal Tranquilization Drugs: The Board discussed possible legislation which would expand the CAET statutes to allow animal control personnel direct access to certain controlled substances, including ketamine, under their own controlled substances licenses. This approach would remove the veterinarian from being directly responsible for the proper maintenance of the controlled substances. Dr. Aycock moved to authorize the executive director to begin discussions with the DHH Controlled Dangerous Substances Office about possible legislation to address this issue, seconded by Dr. Walther, and passed unanimously by voice vote. The possibility of requiring refresher or continuing education courses for CAETs was also discussed.

2. CAET/RVT Fee Schedule: The Board reviewed proposed statutory changes to the CAET and RVT fee schedules. Mr. Tomino stated that he has requested an opinion from the Attorney General for another board which may affect the proposed changes. Depending on the opinion, the Board may need to establish a firm fee rather than a fee ceiling. Further discussion was deferred until Mr. Tomino receives the opinion.

3. Veterinary Exam Fee Language: The Board reviewed proposed changes to the DVM statutes relating to exam fees. However, further discussion was deferred until Mr. Tomino receives the opinion from the Attorney General.

4. Other Legislation for Consideration: The Board determined that there was no other legislation to be considered at this time.

#### **D. Practice Act-related Inquiries and Reviews**

1. Lab Disclosure - Atty. General's Opinion 98-273: The Board reviewed Opinion 98-273 from the Attorney General concerning LSA-R.S. 37-1741, which requires disclosure of fees charged by outside laboratories. The opinion stated that the statute does not allow a practitioner to be in less than full compliance with the requirements of disclosure of costs. Because the statute is outside of the Veterinary Practice Act, the Board determined that it did not have the authority to seek a change. Therefore, the Board directed the executive director to write the LVMA stating that the Board does not intend to take any further action on the matter.

2. Animal Behavior Consultation Certification: The Board reviewed information concerning whether certification by the Animal Behavior Society should be required of persons performing animal behavior consultations by referral from a licensed veterinarian. Dr. Aycock moved to terminate further consideration of this matter, seconded by Dr. Lofton, and passed unanimously by voice vote.

3. Direct Supervision - Approved Tasks and Procedures - Letter from Dr. Robin McConaughy: The Board reviewed questions submitted by Dr. Robin McConaughy concerning those tasks and procedures which may be performed by a trained layperson or registered veterinary technician, with or without direct supervision. The questions and the Board's responses are **attached**. The Board emphasized that the responses are provided within the context of routine cases during usual business hours. The Board recognizes that extenuating circumstances may require other action to be taken. Any complaint case involving these questions would be reviewed on its own merits.

4. Animal Euthanasia - Layperson under Direct Supervision: The Board reviewed the following questions and unanimously determined that the answer to each was "No": (1) May a trained layperson perform animal euthanasia under the direct supervision of a licensed veterinarian? (2) May a registered veterinary technician perform animal euthanasia under the direct supervision of a licensed veterinarian? (3) May either a trained layperson or registered veterinary technician perform animal euthanasia without the direct supervision of a licensed veterinarian?

The Board also reviewed the following question: May an employee (non-CAET) of a government-operated animal control shelter perform animal euthanasia without the direct supervision of a licensed veterinarian, assuming animal euthanasia is defined as one of his official job duties? With or without sodium pentobarbital? The Board determined that the employee could not perform the animal euthanasia with sodium pentobarbital. The employee could perform the animal euthanasia with a carbon monoxide gas chamber.

5. Continuing Education - Iams Telesymposia: The Board reviewed new information concerning telesymposia sponsored by Iams Company to determine whether such programs could be approved for continuing education credit. The Board had previously rejected approval for the telesymposia. Several Board members noted that pre-approval for the telesymposia had not been requested by Iams. After discussion of the attendance verification methods used by Iams, including a quiz, Dr. Aycock moved to stand by the Board's previous decision not to approve the telesymposia for continuing education credit, seconded by Dr. Gowan, and passed unanimously by voice vote.

6. Shipping of Legend Drugs: The Board reviewed a question from Bayer concerning the shipping of legend drugs, specifically, if a valid veterinarian-client-patient relationship exists and there is a valid prescription, may a legend product be shipped directly to a client, or must it be shipped to the licensed veterinarian? Bayer has been told that shipping the drug directly to the client would not be a violation under the Veterinary Practice Act, but we could not say whether there may be other state laws or regulations which would prohibit the transaction. The Board concurred with the response provided.

7. Release of Radiographs: The Board reviewed a question relating to the release of radiographs. Based on legal advice previously rendered, the Board office has advised that radiographs should be released to the client or the client's authorized agent because they are part of the patient's records. However, to protect the veterinarian, the Board office has advised that the client or client's authorized agent should sign a statement releasing the veterinarian from any liability for surrendering (either temporarily or permanently) the radiographs. If it is a temporary exchange, the statement may also say that a person receiving the radiographs promises to return them by no later than a certain date. The Board determined that rule 701 only requires a licensed veterinarian to provide a copy of the radiograph in a reasonable amount of time. A reasonable charge for the copy may be assessed.

## **E. License Application and Renewal Issues**

### 1. Waiver and Special Requests

a. Late Fee - Odile R. Holahan, DVM: Based on the limited information provided by Dr. Holahan, Dr. Aycock moved to deny Dr. Holahan's request for a refund of her late fee, seconded by Dr. Lofton, and passed unanimously by voice vote.

b. Fee Waiver - Active Military Duty - Bill Howard, Jr., DVM: Dr. Walther moved to approve Dr. Howard's request for a license fee waiver for his inactive license based on his active military duty status, seconded by Dr. Aycock, and passed unanimously by voice vote.

c. Late Fee Refund - Andrew Plauche, DVM: Based on the documents provided indicating that Dr. Plauche's first renewal packet was very likely lost in the mail, Dr. Aycock moved to refund the \$100.00 late fee submitted by Dr. Plauche, seconded by Dr. Lofton, and passed unanimously by voice vote.

d. Voluntary Surrender

(1) R. Horne, DVM: Dr. Lofton moved to require all statements indicating voluntary surrender of a license to be notarized in order to protect the licensee and the integrity of the licensing data base, seconded by Dr. Walther, and passed unanimously by voice vote. Based on this action, Dr. Horne's surrender was not accepted.

(2) William Garfield, DVM: Dr. Garfield's surrender was not accepted pending the receipt of a notarized statement.

(3) Marie Cenac, DVM: Dr. Cenac's surrender was not accepted pending receipt of a notarized statement.

e. C.E. Extension Requests

(1) Scott G. Abadie, DVM: Based on complications Dr. Abadie encountered relating to Hurricane Georges, Dr. Lofton moved to grant a 30 day extension for Dr. Abadie to submit continuing education hours, seconded by Dr. Gowan, and passed unanimously by voice vote.

(2) Patti Sheehy, DVM: Based on complications relating to Dr. Sheehy's employment situation, Dr. Lofton moved to grant a 30 day extension for Dr. Sheehy to submit continuing education hours, seconded by Dr. Walther, and passed unanimously by voice vote.

(3) Carole J. Hammond-Wilks, DVM: Based on complications Dr. Hammond-Wilks encountered relating to Hurricane Georges, Dr. Lofton moved to grant a 30 day extension for Dr. Hammond-Wilks to earn and submit continuing education hours, seconded by Dr. Walther, and passed unanimously by voice vote.



f. License Status of J. Rhodes, DVM: Based on previous action taken concerning voluntary surrender of licenses (notarized statement is required), no action was necessary on this matter.

2. Extension of Temporary Certificate - Carolyn Trahan, T-CAET: The Board reviewed Carolyn Trahan's request for an extension of her temporary certificate to practice as an animal euthanasia technician. The Board found that she had not provided sufficient information as to why she did not attend the August 1998 CAET Course. Dr. Aycock moved to deny her request, seconded by Dr. Gowan, and passed unanimously by voice vote.

3. New Suspensions - DVM: Dr. Gowan moved to suspend the licenses of the persons indicated on the **attached** "List of New Suspensions - DVM" based on non-renewal, seconded by Dr. Lofton, and passed unanimously by voice vote.

4. Continued Suspensions - DVM: The Board reviewed the list of persons who continue to be suspended for non-renewal of their license (**attached** "List of Continued Suspensions - DVM").

5. Revocations

a. DVM: The Board reviewed a list of persons whose licenses to practice veterinary medicine have been suspended. Because five years have not elapsed since the date of the original license expiration, no action was taken to revoke the licenses.

b. RVT: Dr. Walther moved to revoke the registrations of the persons indicated on the attached "List of Revocations - RVT" based on non-renewal, seconded by Dr. Aycock, and passed unanimously by voice vote.

c. CAET: Dr. Walther moved to revoke the certificates of the persons indicated on the attached "List of Revocations - CAET" based on non-renewal, seconded by Dr. Lofton, and passed unanimously by voice vote.

6. Reversal of Suspensions - Andrew Elser, DVM: Based on payment of all fees and submission of all required documents, Dr. Walther moved to reverse the suspension of Andrew H. Elser, DVM, seconded by Dr. Aycock, and passed unanimously by voice vote.

7. Preceptorship Request - Donna Bishop, DVM: The Board reviewed Dr. Bishop's request to perform a preceptorship at the rate of 8 hours per week. Dr. Aycock moved to reject Dr. Bishop's request and to inform her that the

preceptorship requirements as stated in Chapter 11 must be met, seconded by Dr. Lofton, and passed unanimously by voice vote.

8. Suzanne Lamberth Fleming - CAET Renewal: The Board reviewed Ms. Fleming's request for reinstatement of her certificate of approval as an animal euthanasia technician. Dr. Lofton moved to defer action on this matter until more information could be gathered about Ms. Fleming's status and request, seconded by Dr. Aycock, and passed unanimously by voice vote.

VI. MISCELLANEOUS MATTERS

**A. RVT Update**

No new information was reported on this matter.

**B. Clerk Position**

It was announced that Heather Villien has been hired to fill the Clerk position.

**C. AAVSB - 1999 Meeting in New Orleans**

Mr. Mann reported that he had spoken to Charlotte Ronan, Executive Director of AAVSB, about expectations for the Board's role at the 1999 AAVSB meeting to be held in New Orleans. Ms. Ronan said that AAVSB would like someone from the Board to welcome conference participants. She also said that the Nevada Board had provided financial support to host a coffee break. The cost should be about \$400. Dr. Aycock moved to provide financial support of up to \$400 to support a coffee break at the 1999 AAVSB meeting, seconded by Dr. Lofton, and passed unanimously by voice vote. Mr. Mann stated that he would verify that this would be an allowed expenditure. The 1999 meeting is tentatively scheduled for July 10-13, 1999; if there is a change, the dates will likely be July 11-14.

**D. Proposed 1999 Meeting Dates**

The Board reviewed proposed meeting dates for 1999. No final decision was made on this matter. Board members agreed to fax schedule conflicts to Mr. Mann, who would then develop a revised schedule.

**E. Petition-related Matters**

Because there was no new information to report, this matter was not discussed. A letter from Dr. Robert Leonpacher was reviewed.

VII. DISCIPLINARY MATTERS

**A. Public Hearing Reminder - 98-1124V**

The Board was reminded that a public administrative hearing in case 98-1124V was scheduled for November 11, 1998. No details of the case were discussed.

**B. Louisiana Board of Veterinary Medicine v. Louisiana State Racing Commission, et al (William Schexnaider), Suit 95-1348, Orleans Parish Civil Court - Consent Judgment**

The Board reviewed the Consent Judgment that has been entered into with William Schexnaider. Mr. Mann reported that Mr. Schexnaider had paid the \$1,200 in costs. The matter is now considered closed.

**C. Schedule Public Hearing - 99-0715V**

The Board was informed that a public administrative hearing needed to be scheduled for case 99-0715V, and the hearing was set for December 1, 1998, at 10:00 a.m. No details of the case were discussed.

**VIII. EXECUTIVE SESSION**

It was moved by Dr. Aycock to enter executive session to discuss state exam revisions, licensure issues related to professional competence and physical health, drug reviews, complaint cases, including issues that may pertain to litigation and for which legal advice is needed, seconded by Dr. Walther, and passed unanimously by voice vote. Upon return to the public record by motion by Dr. Aycock, seconded by Dr. Walther, the following action was reported [NOTE: Motions relating entering and exiting executive session to discuss to court proceedings are reported in first note above]:

**A. State Exam Revisions Review**

Mr. Mann distributed an instructional memo and the remaining questions to be reviewed. Board members were asked to provide further revisions or new questions to the Board office by November 20. The matter will be discussed again at the next regular meeting, when it is hoped that the matter can be finally resolved.

**B. Licensure Issues Related to Health or Competency**

There were no issues to discuss in this area.

**C. Drug Reviews - Seymour Smith, DVM - 98-1218.1D**

Dr. Gowan reported on case 98-1218.1D. Dr. Walther moved to accept the Complaint Committee's recommendation in this case that Dr. Smith receive a strong letter of caution concerning his responsibility to handle properly controlled drugs in his possession, seconded by Dr. Lofton, and passed unanimously by voice vote, except Dr. Gowan, Complaint Chair in this case, abstained from voting.

**D. Peer Assistance Case Reviews**

1. 97-0430V: Dr. Lofton moved to authorize Dr. Guedry to review and provide final approval for the required educational plan in this case, seconded by Dr. Aycock, and passed unanimously by voice vote.

2. 94-1114D: Dr. Aycock moved to amend the Consent Order in case 94-1114D and directed the General Counsel to proceed with drafting a revised Order based on the Board's action, seconded by Dr. Lofton, and passed unanimously by voice vote.

**E. Complaints - Veterinary**

1. Louis Heavner, DVM - Case No. 0506V: Dr. Aycock moved to accept the Complaint Review Committee's recommendations in this case and the terms of the Consent Order agreed to by Dr. Heavner, seconded by Dr. Gowan, and passed unanimously by voice vote. Dr. Walther, Complaint Chair in this case, abstained from voting.

2. Suzanne Boucher, DVM - Case 99-0810V: Dr. Guedry excused herself from the meeting prior to discussion of this case and did not participate in the vote on this matter. Dr. Aycock moved to accept the Complaint Review Committee's report and findings of no violation in this case, seconded by Dr. Gowan, and passed unanimously by voice vote. Dr. Walther, Complaint Chair in this case, abstained from voting; Dr. Guedry was absent from the vote.

3. Thomas Pastor, DVM - Case 99-0909.1V: Dr. Aycock moved to accept the Complaint Review Committee's report and findings of no violation in this case, seconded by Dr. Lofton, and passed unanimously by voice vote. Dr. Walther, Complaint Chair in this case, abstained from voting.

4. Adriana Sagrera, DVM - Case 99-0909.2V: Dr. Aycock moved to accept the Complaint Review Committee's report and findings of no violation in this case, seconded by Dr. Lofton, and passed unanimously by voice vote. Dr. Walther, Complaint Chair in this case, abstained from voting.

5. Case 95-0119V: Because full information was not available on this case, the matter was not discussed or considered by the Board.

**F. Complaints - Non-Veterinary**

There were no non-veterinary complaints to discuss.

**G. Court Proceedings Updates**

1. David B. Smythe v. Louisiana Board of Veterinary Medicine - No. 442537:

Dr. Guedry, Dr. Walther, and Dr. Aycock participated in the discussion and vote relating to this case. It was reported that no settlement has been reached in this case but discussions were continuing. Dr. Aycock moved to authorize the General Counsel to discuss the procedural steps to be taken in this case with Wade Shows, Special Counsel for this case, seconded by Dr. Walther, and passed unanimously by voice vote. Dr. Gowan and Dr. Lofton were not present for the discussion or vote.

2. Nicholas J. Milazo v. Louisiana Board of Veterinary Medicine - No. 437496:

It was reported that no settlement has been reached in this case and that the court is proceeding to rule based on the hearing record. No formal action was taken on this matter. The Special Counsel for this case, Wade Shows, was directed to proceed with the case.

3. Albert LaGraize v. Louisiana Board of Veterinary Medicine - No. 451317:

Dr. Lofton did not participate in the discussion of this case. It was reported that no settlement has been reached in this case but discussions were continuing. No formal action was taken on this matter. The Special Counsel for this case, Wade Shows, was directed to proceed with the case.

**XI. ADJOURN**

The meeting was adjourned at approximately 7:00 p.m.

APPROVED BY:

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Adrienne Aycock, DVM  
Secretary/Treasurer